

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Projects Review Committee

DATE: 19 May 1953

FROM : Acting Comptroller

SUBJECT: F.Y. 1954 Support to Library of Congress Projects "Slavic Union Catalog" and "Monthly List of Russian Accessions"

1. The subject project submitted by the Office of Collection and Dissemination proposes continued support to the Library of Congress during fiscal year 1954 and will require new funds in the amount of \$178,344 over the amount of \$117,615 budgetted, or a total of \$295,959 for the fiscal year.

2. The estimate submitted by the Library of Congress is broken down as follows:

a. Development of biographic and institutional information cards . . . . .	\$ 25,234
b. Completion of typing of cards for subject catalog for books acquired during the period 1917 through 30 June 1952 . . . . .	59,752
c. Cataloging of current receipts of Russian books, 1 July 1952 through fiscal year 1954 . . . . .	64,564
d. Salary increases and supervisory costs . . . . .	28,794
e. Maintenance of Monthly List during 1954 . . . . .	<u>117,615</u>
Total Requirement . . . . .	<u><u>295,959</u></u>

3. Within the total 1954 requirement the sum of \$257,800 represents personal services costs of 60 employees, (1 Wage Board and 59 GS-2 through GS-13). The balance of \$38,159 is broken down as follows: 10% overhead costs (\$26,904), travel, repairs, supplies and equipment (\$11,255).

4. It should be noted, however, that appropriations for the fiscal year 1954 have not been approved and it is not known whether funds requested will actually be made available to this Agency, and further as our 1954 budget provides only the sum of \$117,615 for work to be performed by the Library of Congress, it will be necessary if budget is approved to obtain from the Bureau of the Budget a release of \$178,344 from the Reserve for Contingencies. Prior release of \$136,000 in fiscal year 1952 and \$314,698 in fiscal 1953

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indicates the Budget Bureau's approval in principle of the projects.

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5. Use of vouchered funds is recommended.



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